

Reed City Area District Library Board Meeting

June 28, 2021 6 p.m.

829 S. Chestnut St., Reed City, MI 49677

(conducted in library and on Zoom)

Present:

Lyndsey Eccles, President, Reed City

Nancy Washburn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Cecile Slywka, Trustee, Richmond Township

Jennifer Thorson, Interim Director

Absent:

Laura Dahlquist, Trustee, Richmond Township

1. Call to order and attendance

The meeting was called to order by Lyndsey Eccles at 6:04 p.m. A quorum was present either in person or per Zoom. Attendance was recorded by Bette Newell.

2. Approval of Agenda

A motion was made by Bette Newell and seconded by Cecile Slywka to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by Cecile Slywka and seconded by Nancy Washburn to approve the consent agenda, consisting of minutes of May 24, 2021 and bills as amended and financial statements. It passed.

4. Citizen's Requests/Public Comment

None

5. Standing Committee Reports

- a. Budget and Finance- will add a meeting if necessary
- b. Digital Sign-did meet, finalized the size (6x5 feet) with a two foot monument base, they would like to pursue. They are also looking at signage above door. They hope to have three local quotes and two others. They are currently looking for grants to pay for it. Another meeting was set for this July 29, 2021 at 4 p.m.

- c. Strategic planning Committee- did not meet. They are developing a flyer to send to library partners to keep them informed on library events.
  - d. HR- held interviews of four applicants for the RCADL Director position. Two were chosen for second interviews and these were held. A third interview will be scheduled with the desired candidate.
  - e. Building Committee informed the Board of black marks on the back of the building that seem to be new. In order to determine if these marks are mold or mildew or something else, Jenn will call a restoration company to come out and evaluate.
  - f. Millage Committee- Lyndsey has been in touch with Shirley Boorsma from Kent District Library for direction on how to proceed with preparations for our upcoming millage election.
6. Director's Report
- Metrics are available at the library.

Jenn reported that 66 people are signed up for summer reading including adults. 30 people attended the kick off for the Summer Reading Program.

Jenn reported she is reissuing the check to The Crossroads Community Chorus for their performance at the Smithsonian event in 2020 as it was lost by the Chorus.

7. Ongoing Business
- a. A motion was made by Cecile Slywka and seconded by Nancy Washburn to approve the budget Resolution as presented. A roll call vote was taken. Yeas: Cecile Slywka, Nancy Washburn, Kylene Nix, Bette Newell, Lyndsey Eccles-Burchett. Nays: None. Absent: Laura Dahlquist .
  - b. Window update. Jenn is tasked with contacting the insurance company about paying for window fixing, and also with obtaining a quote from Reed City Glass for fixing all the windows in the Community Room.
  - c. HR committee to meet to review the prior Director's employment agreement and then bring before the entire Board a proposed agreement to offer to an incoming Director.
8. New Business
- a. A motion was made by Cecile Slywka and seconded by Nancy Washburn to approve the budget amendment as presented by Jenn. A roll call vote was taken. Yeas: Cecile Slywka, Nancy Washburn, Kylene Nix, Bette Newell, Lyndsey Eccles-Burchett Nays: None. Absent: Laura Dahlquist. It passed.
  - b. A discussion was made about the grant offered through the Library of Michigan utilizing funds from the American Rescue Plan. This is a reimbursement grant so the library would have to make the purchases up front and get reimbursed for them. A motion was made by Cecile Slywka and seconded by Nancy Washburn to authorize Lyndsey Eccles-Burchett to submit a grant proposal for up to \$75,000 to develop our backyard space. A roll call vote was taken. Yeas: Cecile Slywka, Nancy Washburn, Kylene Nix, Bette Newell, Lyndsey Eccles-Burchett. Nays: None. Absent: Laura Dahlquist.
9. Adjournment

- a. A motion was made by Cecile Slywka and seconded by Nancy Washburn to adjourn the meeting. It passed. Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Bette Newell, RCADL Board Secretary

Next meeting of the RCADL Board will be July 26, 2021 at 6 p.m. in the RCADL Community Room.